

MANCHESTER LIBRARY BOARD
MEETING MINUTES FOR NOVEMBER 5, 2018

Members Present: Miriam Byroade, Grace Cedrone, Sally Nyhan, Jessica Scorso, Joyce Hood, Mary Fischer, Ashley Odell

Members not present: Karl Hasel, Melissa Pattacini

Also present: Doug McDonough, Jennifer Bartlett

Chairperson Miriam Byroade called the meeting to order at 6:32 pm.

Review of investments by Jeff Capone of Fiduciary Investment Advisors: All three portfolios are up about 2%. The portfolios have been balanced in attempt to account for the recent market volatility.

Public Comment: None

Librarian's Report: Jennifer Bartlett discussed adult programming updates. They are reorganizing the reference section to better meet the needs of patrons: increasing books and services for citizenship and immigration, increasing Spanish language materials, and increasing test prep materials. They are working on new displays and more visibility for Spanish language materials as well. Jen is going to meetings for different community organizations to see what the needs/desires are for adult books and programming. Focusing on balancing educational and entertainment events for adults and teens. Some examples include the family game night tomorrow night. Manchester boasts the best board game collection in the state and an active group of people who participate in the board game programming. Several new adult programs are on the schedule ahead, some of which are just fun and others that are more educationally oriented.

Doug noted a continued decline in borrowing for DVDs, while book circulation is up a bit for the fiscal year that ended June 30th. Total loans were down but down even more in DVDs. The A/C equipment has been removed from Whiton and the new A/C has been installed, awaiting final inspections.

Old Business: Miriam Byroade circulated the latest draft of the BOD letter to library board members. There was a suggestion to add some language from the ALA on growing business connection with libraries. Another comment was to add in a request for flexible meeting spaces that would include multimedia set-ups along the lines of what other libraries in the state already have. A reporter from the Hartford Courant would like a copy of the letter. Miriam's target is to present it at the January BOD meeting.

New Business: Set meeting dates for 2019 at 6:30pm on the following Mondays: January 14, March 11, May 13, June 17, September 9, November 18. All voted approval.

Adoption of minutes: Minutes from the September 10, 2018 meeting were approved as submitted.

Motion to adjourn at 7:21pm

Minutes respectfully submitted by Mary J. Fischer