

**MANCHESTER LIBRARY BOARD**  
**MEETING MINUTES FOR SEPTEMBER 10, 2018**

Members: Miriam Byroade, Melissa Pattacini, Karl Hasel, Grace Cedrone, Sally Nyhan, Jessica Scorso, Joyce Hood, Mary Fischer, Ashley Odell

Also present: Doug McDonough, Dede Moore, Norma Nevers

Chairperson Miriam Byroade called the meeting to order at 6:30 pm.

Adoption of minutes: Minutes from the June 18, 2018 and May 14, 2018 meetings were approved as submitted.

There was no scheduled Fiduciary Investment Advisor presentation, as initially indicated on the Agenda.

Public comment: none

Librarian's Report: Doug reports that Whiton has been continuing with its old air conditioning all summer with a high degree of daily maintenance to keep it going because as it turned out there was not enough time to get the new unit installed before the hot weather this summer. The work on the new AC will start in the coming weeks to remove the current unit and install the new one. Loans overall for materials were down for the past fiscal year that ended June 30th. DVDs down, books up, loans to nonresidents were down. Loans for July and August were up slightly. Norma provided an update on the summer reading program, which was overall a success. The library was down one children's librarian over the summer, which meant slightly less programming. The new weekly swag bag drawing was very popular. All schools have received their reading logs back. This summer the library also completed the 3<sup>rd</sup> year of the New Alliance grant at Squire Village for children in 1-3<sup>rd</sup> grade and the Cruising on Main grant. A collaboration with the Lutz museum just commenced with the first of a twelve-part series that will go for the next year. There is a new head of adult services, Jennifer Bartlett, who ran the adult program. There was a sharp uptick in the number of books read and the number of adult participants increased from 84 to 536. The prize bags for adults were very popular, which were paid for by a grant from the Cheney Family Cemetery Association.

Old Business: Miriam circulated a draft letter from the library board to the board of directors of the town about the state of the library building. She encouraged board members to email/send comments to her. The initial feedback was to inquire of the BOD about where the library falls on the list of priorities for building projects. Also it was suggested to include facts on how highly we rate on usage compared to other towns in the state and to incorporate some statistics from the survey of voters on the prior ballot initiative. One of the biggest reasons voters were against the expansion previously was due to the parking shortage, which the board discussed. The board was largely in favor of promoting the Parkade site for a new library for its ample parking and cheaper building costs, but there was also support for a suggestion to have a satellite branch library at the Lutz Museum (if it is to be relocated to the current library site on Main Street) or other site downtown. A revised version of the letter will be brought to the next meeting in November, with the plan to present it to the BOD after that.

New Business:

Sally Nyhan moved to approve the expenditure of \$120,000 from the Jarvis Fund and \$90,000 from the Taggart Fund for the purchase of books, seconded by Miriam Byroade. The board unanimously approved.

Motion to adjourn at 7:06 pm by Karl.

Minutes respectfully submitted by Mary J. Fischer